

**Sarpy/Cass Department of Health & Wellness  
Board of Health Meeting  
January 26, 2015**

Board Vice-President, Dr. John Harris, called the meeting to order at 5:30 p.m., at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call States as follows:** Ruth Cover – present; Dale Davenport – present; Dr. John Harris – present; Dr. Matt Neumann – not present (arrived at 6 p.m.); Jane Nitchals – excused; John Sheehan – present; Dr. Jeffry Strohmyer – present; Jim Thompson – present; John Warsing – present.

**Staff Present:** Jenny Steventon, Interim Director; Erin Ponec, Acting Recorder;

**Guests Present:** Mike Williams, Stephanie Dow – Williams-Deras & Associates; Jack Lengemann, CPA – Lengemann & Associates, P.C.

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

The agenda was approved by consensus. No roll call taken.

**Approval of Meeting Minutes:**

Sheehan moved, seconded by Warsing to approve the October 27, 2014, meeting minutes as submitted. Roll call states as follows: Cover – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – excused; Nitchals – excused; Sheehan – excused; Dr. Strohmyer – aye; Thompson – abstain; Warsing – aye.

**Insurance Update – Mike Williams, Williams-Deras & Associates:**

Per Williams, the current insurance carrier, CoOpportunity Health, is being liquidated due to lack of funding. Williams recommends moving to a plan with United Health Care. Specifically, Option 1 is the most similar to what the employees had with the CoOp plan.

Davenport moved, seconded by Warsing to move forward with option one through United Health Care. Cover – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – excused; Nitchals – excused; Sheehan – aye; Dr. Strohmyer – aye; Thompson – aye; Warsing – aye.

**Fiscal Year 2013-2014 Audit Review, Jack Lengemann, Lengemann & Associates:**

According to Lengemann, the audit was free of any issues. He sees no problems with any of the financial statements.

Warsing moved, seconded by Thomposon to approve the audit report as submitted. Cover – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – excused; Nitchals – excused; Sheehan – excused; Dr. Strohmyer – aye; Thompson – abstain; Warsing – aye.

**Treasurer's Report:**

Nothing to report at this time

**Director's Report:**

Steventon has asked the BOH to consider the interlocal agreement that was drafted by Sarpy County IT. This would allow the Department to merge onto the VOIP phone system the county already has in place. The initial cost is \$5,000 for the infrastructure set up. The phone and IT contract service is also included in said agreement.

Sheehan moved, seconded by Warsing to allow Steventon to move forward with the new phone system.

Rachel Dysico was hired as the Safe Kids Project Assistant.

Open POD was held at Bellevue West. They had a total of 60 volunteers show up.

Flu activity has been high. There have been 144 confirmed cases. They have been seeing (mostly) influenza A.

The Safe Kids Coordinator, Jane Husz, received a \$7,500 grant for Bike Safety. The money will be used in order to purchase bike safety helmets.

**Other Business:**

Nothing to report

**Standing Committee Reports:**

**Nomination Committee:** Sheehan and Thompson will join the nominating committee with Dr. Strohmyer.

Dr. Harris was nominated to continue as a BOH member for another three year term **(1/26/2015 – 1/2018)**.

Dr. Neumann moved, seconded by Warsing to approve the nomination of Dr. Harris. Roll call states as follows: Cover – aye; Davenport – aye; Dr. Harris – abstain; Dr. Neumann – aye; Nitchals – excused; Sheehan – excused; Dr. Strohmyer – aye; Thompson – abstain; Warsing – aye.

Dr. Strohmyer was nominated to continue as a BOH member for another three year term **(1/26/2015 – 1/2018)**. Dr. Harris moved, seconded by Dr. Neumann to approve the nomination of Dr. Strohmyer. Roll call states as follows: Cover – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – excused; Sheehan – excused; Dr. Strohmyer – abstain; Thompson – abstain; Warsing – aye.

The nomination of officers was tabled until the March meeting. The BOH approved by consensus. No roll call taken.

**Policy Committee:** The updated Inter-local agreement will be presented to the Sarpy County Commissioners on February 3<sup>rd</sup>, and the Cass County Commissioners on February 10<sup>th</sup>.

**Personnel Committee:** Personnel matter will be discussed in the Executive Session.

**Program Committee:** Nothing to report

**Medical Director's Report:** Dr. Strohmyer wanted the BOH to know what an outstanding job that Monica Ulises, Public Health Nurse, does with the disease investigations.

**Public Input:**

None

**Information:**

**Announcements:** Cover informed the BOH that Cass County now has two paramedics on staff from 6 a.m. – 6 p.m.

**Correspondence:** None

**Next Meeting:** March 23, 2015, 5:30 p.m., at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Executive Session:**

Thompson moved, seconded by Warsing to adjourn into Executive Session at 6:25 p.m.. Roll call states as follows: Cover – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – excused; Sheehan – excused; Dr. Strohmyer – aye; Thompson – abstain; Warsing – aye.

Dr. Strohmyer moved, seconded by Cover to adjourn out of Executive Session at 6:30 p.m. The Board was in consensus. No roll call was taken.

Per Dr. Harris, the BOH decided that Davenport, Cover and Sheehan, working as the Personnel Committee will post the job description for the Health Director for two weeks. They will then interview the chosen candidates and bring their recommendations back to the next meeting where the BOH will move forward with a permanent position.

Warsing moved, seconded by Davenport. Roll call states as follows: Cover – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – excused; Sheehan – excused; Dr. Strohmyer – aye; Thompson – abstain; Warsing – aye.

**Adjournment:**

Dr. Neumann moved, seconded by Warsing to adjourn the meeting at 6:31 p.m. The Board was in consensus. No roll call was taken.

**ATTEST:**

Dr. John Harris, Vice-President  
Sarpy/Cass Board of Health

  
Matt Neumann, DDS, Secretary/Treasurer  
Sarpy/Cass Board of Health