



701 Olson Drive, Ste. 101 Papillion, NE 68046
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**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
August 22, 2016**

Board President, Dr. John Harris, called the meeting to order at 5:30 p.m., at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call States as follows: Brenda Carlisle – present; Ruth Cover – present; Linda Finney – present; Demetria Geraldts – not present (arrived at 5:35 p.m.); Dr. John Harris – present; Dr. Matt Neumann – not present (arrived at 6:00 p.m.); John Sheehan – present; Dr. Jeffry Strohmeyer – present; John Warsing – present.

Staff Present: Shavonna Lausterer, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder.

Guests Present: Roxanne Pfeifer, CPA, Rishel & Pfeifer, P.C.

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

The agenda was approved by consensus. No roll call taken.

Approval of Meeting Minutes:

Pfeifer presented the proposed budget.

Warsing moved, seconded by Finney to approve the July 25, 2016, meeting minutes as submitted. Roll call states as follows: Carlisle – aye; Cover – aye; Finney - aye; Geraldts – not present; Dr. Harris – aye; Dr. Neumann – not present; Sheehan – aye; Dr. Strohmeyer – aye; Warsing – aye.

Review and Approval of Fiscal Year 2016-2017 Budget – Roxanne Pfeifer, CPA

Pfeifer presented the proposed budget.

Warsing moved, seconded by Dr. Neumann to approve the Fiscal Year 2016-2017 budget, as submitted. Roll call states as follows: Carlisle – aye; Cover – nay; Finney - aye; Geraldts – aye; Dr. Harris – aye; Dr. Neumann – aye; Sheehan – aye; Dr. Strohmeyer – aye; Warsing – aye.

Treasurer's Report:

a) Approval needed for name changes on Murray State Bank CD:

Names/titles of authorized signers on CD #24110: Shavonna Lausterer, Health Director; Dr. John Harris, Board President; Dr. Matt Neumann, Board Treasurer. Remove Dianne Kelly and Vicky Roberts. Each authorized signer will need to go into the bank with two pieces of ID and one person will bring in the current CD.



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Carlisle moved, seconded by Warsing to change the names on the CD at Murray State Bank; however, verify first that the Board Secretary, John Sheehan doesn't need to sign the documents also; and evaluate to make sure we are getting the best rate. If we are not, then signers should be authorized to move the CD to another bank. Roll call states as follows: Carlisle – aye; Cover – nay; Finney - aye; Geraldts – aye; Dr. Harris – aye; Dr. Neumann – aye; Sheehan – aye; Dr. Strohmyer – aye; Warsing – aye.

Director's Report:

Department Updates:

8/19/16: Lausterer participated on the panel at Senator Brad Ashford's 2nd Annual Local Foods for Local Tables Conference. Steventon was also in attendance.

Steventon attended the Cass and Sarpy County Fairs in order to distribute the Community Health Improvement Plan (CHIP) surveys.

8/23/16: Lausterer will be presenting to the Cass County Board of Commissioners on Tuesday, August 23rd. Any/all BOH members are welcome to attend.

9/7/16: CHIP Stakeholders meeting at Plattsmouth State Bank, 6-8 pm

9/8/16: CHIP Stakeholders meeting at SCDHW offices, 6-8 pm

Program Updates:

Monitoring active TB case.

Personnel/Policy/Department Changes:

Five applications have been received for the Emergency Preparedness Coordinator position. Four of those five will be interviewed within the next two weeks.

Ten applications have been received for the Health Educator position.

Other Business:

Nothing to report

Standing Committee Reports:

Nomination Committee: Nothing to report

Finance Committee: Met prior to meeting with Lausterer and Pfeifer to look over the proposed budget.

Personnel Committee: Nothing to report

Program Committee: Nothing to report

Medical Director's Report: Nothing to report.

Public Input:

None

Information:

Announcements: None

Correspondence: None



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Next Meeting: October 24, 2016, 5:30 p.m., at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Executive Session:

None

Adjournment:

Warsing moved, seconded by Neumann to adjourn the meeting was adjourned at 7:00 p.m. Roll call states as follows: Carlisle – aye; Cover – aye; Finney - aye; Geraldts – aye; Dr. Harris – aye; Dr. Neumann – aye; Sheehan – aye; Dr. Strohmyer – aye; Warsing – aye.

ATTEST:

Dr. John Harris, President
Sarpy/Cass Board of Health

John Sheehan, Secretary
Sarpy/Cass Board of Health