

**Board of Health Meeting Minutes  
November 20, 2023**

President, Dr. Brandon Grimm, called the meeting to order at 4:35 p.m., at the Sarpy/Cass Health Department office, located at 701 Olson Dr., Papillion, NE 68046. The meeting was made available via Zoom to the BOH members and the public.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call States as follows:** Autumn Sky Burns – excused; Connie Daniel – present; Dr. Brandon Grimm – present; Dr. Sharon Medcalf – present; Dr. Matt Neumann – excused; Kathy Roehrig – present; Dale Sharpe – not present; Jim Warren – not present; Dr. James Watson - present.

**Staff Present:** Sarah Schram, Health Director; Jenny Steventon, Assistant Health Director, Acting Recorder

**Guest(s) Present:** Randy Hood, CPA, Lengemann & Associates

**Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting unless an emergency arises.**

Dr. Medcalf moved, seconded by Roehrig to approve the November 20, 2023, agenda. Roll call states as follows: Burns – excused; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – excused; Roehrig – aye; Sharpe – not present; Warren – not present; Dr. Watson – aye.

**Approval of Meeting Minutes:**

Dr. Medcalf moved, seconded by Roehrig to approve the minutes for the September 25, 2023, meeting. Roll call states as follows: Burns – excused; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – excused; Roehrig – aye; Sharpe – not present; Warren – not present; Dr. Watson – aye.

**Action Item: July 1, 2022 – June 30, 2023 Audit Report, Randy Hood, CPA Lengemann & Associates**

Dr. Medcalf moved, seconded by Dr. Watson to approve the July 1, 2022 – July 30, 2023 Audit Report as submitted. Roll call states as follows: Burns – excused; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – excused; Roehrig – aye; Sharpe – not present; Warren – not present; Dr. Watson – aye.

**President’s Report:**

Nothing to report

**Director’s Report:**

Attached

**Other Business:**

None

**Standing Committee Reports:**

**Nomination Committee:** Nothing to report

**Finance Committee:** Nothing to report

**Policy Committee:** Nothing to report

**Personnel Committee:** Nothing to report

**Health Director Evaluation & Compensation:** Nothing to report

**Program Committee:** Nothing to report

**Medical Consultant's Report:** Dr. Watson updated the BOH on the following: TB exposure at the YMCA.

Seasonal depression – with shorter days and cold weather coming, keep in touch with friends and family who may need to talk to someone.

**Next Meeting:** January 22, 2024

Upcoming meeting schedule:

February 26, 2024

March 25, 2024

April 22, 2024

June 24, 2024

**Adjournment:**

Dr. Watson moved, seconded by Dr. Medcalf to adjourn the meeting at 4:44 p.m. Roll call states as follows: Burns – excused; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – excused; Roehrig – aye; Sharpe – not present; Warren – not present; Dr. Watson – aye.

**ATTEST:**

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Dr. Brandon Grimm, President  
Sarpy/Cass Board of Health

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Dr. Sharon Medcalf, Secretary  
Sarpy/Cass Board of Health