**SARPY/CASS BOARD OF HEALTH**

Sarpy/Cass Health Department

701 Olson Drive, Ste. 101

Papillion, NE 68046

5:30 pm

~This meeting is held within the guidelines of the Nebraska Open Meetings Act~

**MONDAY, FEBRUARY 27, 2023**  
**AGENDA**

1. **Call to Order**
   1. Official Notice of Publication
   2. Open Meetings Act located on north wall
   3. Roll Call
   4. Introduction of public/visitors
2. **Approval of Agenda**
   1. Review and approve
3. **Approval of Minutes**
   1. Vote to approve the minutes and attachments for the meeting held on January 23, 2023
4. **Public Comment**

*This is an opportunity for members of the audience to be heard at this time for a maximum of 3 minutes regarding any topic not on the agenda as it relates to the Board of Health.*

1. **Approval of Action Items**

a. Job Description: Public Health Organizational Advancement Manager – Discussion and Approval

1. **Presentations:** 
   1. TBD
2. **President’s Report** – Dr. Grimm
3. **Treasurer’s Report –** Dr. Neumann/Eide Bailly
4. **Director’s Report** – Sarah Schram
5. **Board Members Comments, Committee Reports and/or Updates**
   1. Nominating Committee: Dr. Grimm, Dr. Medcalf
   2. Finance Committee: Dr. Neumann, Dr. Grimm
   3. Policy Committee: Autumn Sky Burns, Connie Daniel
      1. Board of Health Policy Review Update, Discussion and Approval
   4. Personnel Committee: Officers of the Board
   5. Program Committee:
   6. Medical Director’s Report: Dr. Sara DeSpain
6. **Executive Session**

*This Board reserves the right to enter into Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in Nebraska Revised Statue 84-1410.*

1. **Approval to Adjourn**

The next Board of Health Meeting is scheduled for March 27, 2023 at the Sarpy/Cass Health Department, Papillion, Nebraska 68046.

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**Board of Health Meeting Minutes   
January 23, 2023**

President, Dr. Brandon Grimm, called the meeting to order at 5:30 p.m., at the Sarpy/Cass Health Department office, located at 701 Olson Dr., Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call States as follows:**  Autumn Sky Burns – present; Connie Daniel – present; Dr. Sara DeSpain – excused; Dr. Brandon Grimm – present; Dr. Sharon Medcalf – present; Dr. Matt Neumann – excused; Kathy Roehrig – present; Jim Warren

**Staff Present:** Sarah Schram, Director; Jenny Steventon, Assistant Health Director; Erin Ponec, Acting Recorder;   
  
**Guest(s) Present:** Natalie Miller, CPA, Eide Bailley

**Agenda:   
Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting unless an emergency arises.**Dr. Medcalf moved, seconded by Burns to approve the January 23, 2023, agenda. Roll call states as follows: Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – aye.

**Approval of Meeting Minutes:**    
Dr. Medcalf moved, seconded by Roehrig to approve the minutes for the December 5, 2022, meeting, as submitted. Roll call states as follows: Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – aye.

**Approval of Action Items:  
Health Insurance Renewal:**Burns moved, seconded by Dr. Medcalf to approve the Blue Cross Blue Shield proposal from Nebraska Association of County Officials (NACO); the department will continue to pay 74% of the monthly premium. Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – abstain.

Dr. Medcalf moved, seconded by Daniel to approve the vision plan through VSP; the emploee will continue to pay 100% of the monthly premium. Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – abstain.

**Employee Assistance Program:**  
Dr. Medcalf moved, seconded by Daniel to approveInclusion of EAP benefit, paid 100% by the Department, for all employees (full and part time working over 20 hours/week) into existing benefits package starting February 1, 2023.

Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – aye.

**Presentation:** None

**President’s Report:**Nothing to report.  
 **Treasurer’s Report:**Burns moved, seconded by Warren to approve the Treasurer’s report. Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – aye.  
  
**Director’s Report:**   
Attached

**Other Business:**None

**Standing Committee Reports:   
Nomination Committee**: Dr. Grim, Sarpy County Public Spirited Citizen Term Renewal  
Dr. Medcalf moved, seconded by Warren to approve the 3-year term renewal of Dr. Brandon Grimm. Roll call states as follows: Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – aye.

**Finance Committee:**  Nothing to report **Policy Committee:** Nothing to report  
**Personnel Committee**: Nothing to report  
**Health Director Evaluation & Compensation:**Burns moved, seconded by Dr. Medcalf to approve the compensation approved at the December 5, 2022, meeting. Roll call states as follows: Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – aye.   
**Program Committee**: Nothing to report  
**Medical Director’s Report**: Nothing to report

**Next Meeting: February 27, 2023**

**Adjournment:**

Warren moved, seconded by Dr. Medcalf to adjourn the meeting at 6:25pm. Roll call states as follows: Burns – aye; Daniel – aye; Dr. DeSpain – excused; Dr. Grimm – aye; Dr. Medcalf - aye; Dr. Neumann – excused; Roehrig – aye; Warren – aye.

**ATTEST:**  
  
   
Dr. Brandon Grimm, President  
Sarpy/Cass Board of Health

Dr. Sharon Medcalf, Secretary   
Sarpy/Cass Board of Health

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Administrative Updates:

* Legislative Update:
  + Bill Introduction
  + Friends of Public Health in Nebraska is monitoring 49
    - LB 114 (Vargas) & 115 (Raybould) – Home Visitation Bills
    - LB 262 (Introduced by Ag Committee) – Change and Eliminates Provisions of the Nebraska Pure Food Act
    - LB 421 (Kauth)– Provide Procedures for Directed Health Measures
    - LB 810 (Murman) – Adopt the Medical Ethics and Diversity Act
  + State of the State – January 25th
* Grant(s) Update:
  + Strategic Prevention Framework – Partnership for Success FY23; $84,159 funding through September 29, 2023.
* DHHS Update:
  + Chief Medical Officer
* Staffing/Personnel Update:
  + New Employees
  + Open Positions
  + Anniversaries
* Strategic Plan Update:
  + Key Accomplishment Evaluation
* Nebraska ARPA Funds:
  + Finance committee met January 6th.
    - Physical location in Cass County - #1 Priority
    - Remaining funds

Program Highlights:

* Communications
  + COVID-19 Vaccine Billboards
* Epidemiology/Disease Surveillance
  + Reportable illnesses
    - 1,295 reportable illness to the Department in December (including COVID-19)

COVID-19

|  |  |  |
| --- | --- | --- |
| Cases 1/20/23 | Cass | Sarpy |
| Confirmed Positives (last seven days) | 11 | 86 |
| Deaths | 48 | 322 |
| Case Rate/100k for last 7 days | 45.45 for jurisdiction | |

Positivity rates decreased in both counties from the previous week (9.04 % Sarpy and 12.12% Cass)

Cass and Sarpy County both in low “green” range based on COVID-19 Community Levels

Nebraska Salmonellosis Sprouts Outbreak, 2022

* Multistate Outbreak – Announced by CDC on 12/30/22
* 8 States Impacted
* NE Case Count – 21 confirmed, 1 probable

Ebola

* Uganda Ebola Virus Outbreak 2022 – Declared Over