



701 Olson Drive, Ste. 101 Papillion, NE 68046  
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**Sarpy/Cass Health Department  
Board of Health Meeting  
May 22, 2017**

Board President, Dr. John Harris, called the meeting to order at 5:30 p.m., at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call States as follows:** Ruth Cover – excused; Demetria Geraldts – excused; Dr. John Harris – present; Janet McCartney – present; Don Kelly (proxy for Gary Mixan) – present; Dr. Matt Neumann – excused; John Sheehan – present; Dr. Jeffry Strohmeyer – present.

**Staff Present:** Shavonna Lausterer, Director; Jenny Steventon, Assistant Director; Erin Ponec, Office Manager; Arlene Williams, Public Health Nurse; Leslee Campbell, Health Educator; Monica Ulses, Public Health Nurse.

**Guests Present:** Brenda Carlisle, Sarpy resident; John Warsing, Cass resident

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

Sheehan moved, seconded by Dr. Strohmeyer to approve agenda as submitted. Roll call states as follows: Cover – excused; Geraldts – excused; Dr. Harris – aye; McCartney – aye; Kelly (proxy for Mixan) – aye; Dr. Neumann – excused; Sheehan – aye; Dr. Strohmeyer – aye.

**Approval of Meeting Minutes:**

Dr. Strohmeyer moved, seconded by McCartney to approve the March 27, 2017 meeting minutes as submitted. Roll call states as follows: Cover – excused; Geraldts – excused; Dr. Harris – aye; McCartney – aye; Kelly (proxy for Mixan) – abstain; Dr. Neumann – excused; Sheehan – aye; Dr. Strohmeyer – aye.

**Staff Presentation - Monica Ulses, Arlene Willams and Leslee Campbell:**

Campbell and Williams reported the status of the Active Aging program and Ulses reported the status of Disease Surveillance to the BOH.

**Treasurer's Report:**

McCartney moved, seconded by Kelly (proxy for Mixan) to approve the treasurer's report as submitted. Roll call states as follows: Cover – excused; Geraldts – excused; Dr. Harris – aye; McCartney – aye; Kelly (proxy for Mixan) – aye; Dr. Neumann – excused; Sheehan – aye; Dr. Strohmeyer – aye.

**Director's Report:**

See full report at the end of the meeting minutes.

\*The BOH approved the new logo for the Department. No vote required.



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**Other Business:**

Nothing to report

**Standing Committee Reports:**

**Nomination Committee:** The nomination of the officers was tabled until the July meeting.

Interviews with interested applicants for the Sarpy County BOH member position will be held prior to the July BOH meeting. The nomination committee will prepare their suggestion for the July meeting and the BOH can vote.

**Finance Committee:** Nothing to report

**Policy Committee:** Board members will review current BOH by-laws and bring recommendations to the July meeting.

**Personnel Committee:** Nothing to report

**Program Committee:** Nothing to report

**Medical Director's Report:** Nothing to report

**Public Input:**

None

**Information:**

**Announcements:** None

**Correspondence:** None

**Next Meeting:** July 24, 2017, 5:30 p.m., at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Executive Session:**

Sheehan moved, seconded by McCartney to adjourn into Executive Session at 6:35 p.m. Roll call states as follows: Cover – excused; Geraldts – excused; Dr. Harris – aye; McCartney – aye; Kelly (proxy for Mixan) – aye; Dr. Neumann – excused; Sheehan – aye; Dr. Strohmyer – aye.

Sheehan moved, seconded by Dr. Harris to adjourn Executive Session at 6:40 p.m. Roll call states as follows: Cover – excused; Geraldts – excused; Dr. Harris – aye; McCartney – aye; Kelly (proxy for Mixan) – aye; Dr. Neumann – excused; Sheehan – aye; Dr. Strohmyer – aye.

Dr. Harris will contact Ponec regarding any salary increase for the director's annual evaluation.

**Adjournment:**

Kelly moved, seconded by Dr. Strohmyer to adjourn the meeting at 6:41 p.m. BOH approved by consensus. No roll call taken.

ATTEST:

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Dr. John Harris, President  
Sarpy/Cass Board of Health

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John Sheehan, Secretary  
Sarpy/Cass Board of Health



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## **BOH Director's Report**

May 22, 2017

(Reporting Period March 2017 – April 2017)

- Robert Wood Johnson Foundation- 2017 County Health Rankings Report- Sarpy and Cass Health Outcomes Rank: Sarpy 9 (4-2016); Cass 28 (17-2016);  
Health Factors Rank: Sarpy 3 (6-2016) Cass 43 (30-2016) **Attachment: RWJ Report**
- Attended a presentation on the PLV School Visioning Community Plan given at the PLV Business/Elected Officials Advisory meeting.
- Staff participated in numerous National Public Health Week (April 3-7) events at Offutt AFB, UNMC- College of Public Health, and Creighton University.
- Met with Haley Armstrong, Nebraska Medicine to discuss funding opportunities and aligning shared CHIP priorities.
- Participated in an After Action Review of the response to measles incident with DHHS, County Health Department and Lincoln-Lancaster County Health Department.
- Provided a Letter of Support to DHHS for their CDC application to enhance statewide childhood lead poisoning prevention activities. DHHS transitioned surveillance and follow-up for Sarpy/Cass cases to us.
- Attended the Metro Area Community Health Needs Assessment 2018-2019 Planning meeting at Douglas County Health Department. Indicated our commitment in the next iteration of the CHNA is undecided.
- Attended the Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards with Erin Ponec.
- Attended the Minority Health Conference with Gbadero Yerokun, Health Educator.
- Attended a Diversity & Inclusion Seminar: "Generational Inclusion- Why Can't We all Get Along" sponsored by the Sarpy County Young Professionals.
- Met with Mariel Harding from United Way of the Midlands to discuss food insecurity initiatives and mapping in Sarpy County.



Department of Health & Wellness

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- Participated on DHHS- Local Health Directors quarterly call, Friends of Public Health monthly calls, and Nebraska Association of Local Health Directors Advocacy and Systems Development Committee and Board meetings.

#### Legislative Update

- Held a joint call with Senator Clements and Kevin Clusky, Southeast District Health Department to discuss public health in his district and the importance of the Health Care Cash Fund to public health.
- LB 9 Adopt the Radon Resistant Construction Act was signed into law on May 2, 2017.
- Received information from Mark Intermill from AARP about the age/income/ geographic impacts of the American Health Care Act (AHCA) **Attachments:** Kaiser Family Foundation Document and Chart.

#### **Personnel/Policy/Department Changes**

- Received logo options from Nebraska Interactive- **BOH ACTION**
- Continuing to review and update Personnel Policy Manual.
- Exploring evidenced- based programs for the Active Aging home visitation and health education program.
- Actively pursuing our status as a provider for immunizations, environmental health services, and STI testing, treatment and partner-notification.

#### **Financial Updates**

- FY 2016-2017 budget will end in a surplus once all payments are received from the 4<sup>th</sup> quarter invoices.
- Awaiting estimate from Doug Purdy, Landlord on building renovation costs. *(Preliminary estimates received May 8<sup>th</sup>- pending full review with Finance Committee, Doug scheduled to present to full Board at July meeting).*
- Applied for funding (\$303,264.36) from the DHHS Office of Health Disparities and Health Equity to improve minority health outcomes in Sarpy CD1 for cardiovascular disease and obesity. **Not awarded.**
- Applied for funding (\$125,000) from the Kresge Foundation's Emerging Leaders in Public Health leadership development initiative for \$125,000. Our transformative concept integrates a public health approach into the criminal justice system by partnering with the Mental Health Diversion Program (MHDP) in Sarpy County. **Not awarded.**
- Applied for funding (up to \$100,00) Phase I from the Aetna Foundation Cultivating Healthy Communities grant to support activities to prevent and reduce exposures to environmental health hazards through enhanced surveillance, testing, and public awareness campaigns. **Pending selection to Phase II.**
- Contracts/ MOUs entered into since the last BOH meeting (BOH packet)
  - Nebraska Interactive (Rebranding Project)
  - DHHS Arboviral Surveillance
  - Dept. of Agriculture (MOU for information sharing)
  - Language Interpretation Services & Business Associate Agreement (May)



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- DHHS Swimming Pool Inspections

<b>Strategic Planning (SP) &amp; Community Health Improvement Plan (CHIP)</b>
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- Strategic Planning- Action plan was developed for each goal- will update and distribute plan. – *pending*
- Evaluating results from CHIP process and will write a report. Next steps- share results with BOH and stakeholders; determine how priorities align with strategic plan; develop a CHIP implementation plan with stakeholders.- *pending*