



701 Olson Drive, Suite 101, Papillion, NE 68046 | 402-339-4334 | FAX 402-339-4235

**Board of Health Meeting Minutes  
November 27, 2017**

Board President, Dr. John Harris, called the meeting to order at 5:30 p.m., at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call States as follows:** Ruth Cover – present; Demetria Geraldts – not present (arrived at 5:35 pm); Dr. Brandon Grimm – present; Dr. John Harris – present; Janet McCartney – present; Gary Mixan – present; Dr. Matt Neumann – not present (arrived at 5:40 pm); John Sheehan – present; Dr. Jeffry Strohmyer – present.

**Staff Present:** Sarah Schram, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder.

**Guests Present:** None

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

Dr. Strohmyer moved, seconded by McCartney to approve agenda as submitted. Roll call states as follows: Geraldts – not present; Dr. Grimm - aye; Dr. Harris – aye; McCartney – aye; Mixan – aye; Dr. Neumann – not present; Sheehan – aye; Dr. Strohmyer – aye.

**Approval of Meeting Minutes:**

Dr. Strohmyer moved, seconded by McCartney to approve the September 18, 2017 meeting minutes as submitted. Roll call states as follows: Geraldts – not present; Dr. Grimm - aye; Dr. Harris – aye; McCartney – aye; Mixan – aye; Dr. Neumann – not present; Sheehan – aye; Dr. Strohmyer – aye.

**Treasurer's Report:**

No changes since the budget was approved at the September 18, 2017 meeting.

McCartney moved, seconded by Dr. Harris to accept the treasurer's report. Roll call states as follows: Geraldts – aye; Dr. Grimm - aye; Dr. Harris – aye; McCartney – aye; Mixan – aye; Dr. Neumann – aye; Sheehan – aye; Dr. Strohmyer – aye.

**Director's Report:**

See full report at the end of the meeting minutes.

**Cost of Living (COLA) Adjustment:**

McCartney moved, seconded by Mixan to keep the COLA at 1% and an additional 2% for merit. Roll call states as follows: Geraldts – aye; Dr. Grimm – aye; Dr. Harris – aye; McCartney – aye; Mixan – aye; Dr. Neumann – aye; Sheehan – aye; Dr. Strohmyer – aye.

**Other Business:**

Nothing to Report

**Standing Committee Reports:**

**Nomination Committee:** Dr. Strohmyer nominated John Warsing to fill the vacant seat of Cass County resident. Warsing's term will start January 22, 2018.

Sheehan moved, seconded by Geraldts to accept the nomination of Warsing. Roll call states as follows: Geraldts – aye; Dr. Grimm – aye; Dr. Harris – aye; McCartney – nay; Mixan – aye; Dr. Neumann – aye; Sheehan – aye; Dr. Strohmyer – aye

**Finance Committee:** Nothing to report

**Policy Committee:** Nothing to report.

**Personnel Committee:** Nothing to report

**Program Committee:** Nothing to report

**Medical Director's Report:** Nothing to report

**Public Input:**

None

**Information:**

**Announcements:** None

**Correspondence:** None

**Next Meeting:** January 22, 2018, 5:30 p.m., at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Adjournment:**

Dr. Harris moved, seconded by Mixan to adjourn the meeting at 6:05 p.m. Roll call states as follows: Geraldts – aye; Dr. Grimm – aye; Dr. Harris – aye; McCartney – aye; Mixan – aye; Dr. Neumann – aye; Sheehan – aye; Dr. Strohmyer – aye.

**ATTEST:**

---

Dr. John Harris, President  
Sarpy/Cass Board of Health

---

John Sheehan, Secretary  
Sarpy/Cass Board of Health

**BOH Director's Report**  
November 27, 2017

**General/Legislative Updates**

- Annual performance evaluations were completed for four staff.
- All staff attended a psychological first aid training which was presented by Region 6 and the Medical Reserve Corps.
- Arlene Williams attended the Diabetes Prevention Program Lifestyle Coach Training in Lincoln.
- Brittney Hensley attend the Association of Healthcare Emergency Preparedness Professionals (AHEPP) conference.
- Gbadero Yerokun attended the American Public Health Association (APHA) annual conference.

**Personnel/Policy/Department Changes**

- Health Director hired, effective October 30, 2017.

**Financial Updates**

- Awarded \$13,000 Department of Health and Human Services Accreditation grant to increase the Departments capacity to meet public health accreditation requirements.
- Department applied for funding (\$11,000 up to \$14,800) from Nebraska Association of Local Health Directors (NALHD) as a Connection Partner as part of the VetSET Making Connections Year 2.

**Strategic Planning (SP) & Community Health Improvement Plan (CHIP)**

- No update at this time.

**Program Updates**

Home Visiting

- 39 home visits were completed in September and 31 in October.
- 51 – Sharing & Caring Program
- 19 – Active Aging Program

Active Aging

- 13 Active Aging clinics were held in September and 11 occurred in October reaching 178 individuals.

#### Disease Investigation & Control

- Pertussis cases confirmed in two different elementary school- exposure letter provided to schools. An outbreak noted at one school – prophylactics letter provided to school.
- Norovirus outbreak event at an event center – supported DHHS and Department of Agriculture in investigation process.
- Follow-up continues with MDR tuberculosis patient and an infant born to a Zika Virus probably mother.

#### Environmental Health

- Bi-weekly trapping for invasive Aedes mosquitoes continues.
- Sarpy County indoor swimming pools were inspected.

#### Health Hub

- 10 first health coaching calls were completed in October and 4 FOBT kits were distributed.

#### Preparedness

- EPC coordinated National Preparedness Month activities, including distribution of Zika Virus posters, pet emergency supply information, activity placemats for children, and radio messaging
- Emergency Preparedness Coordinator arranged a psychological first aid course for the Department, led by Region 6 Behavioral Healthcare and the Medical Reserve Corps.

#### Safe Kids

- Safe Kids Coordinator completed classroom presentations for the fire safety campaign. She participated in a Cass County annual event for 5<sup>th</sup> graders in which she presented fire safety information to 262 kids.



Disease	J	F	M	A	M	J	J	A	S	O	N	D
Salmonellosis	4	1	1	1	2	2	4	5	4			
Shiga Toxin Producing E.coli		3		4	2			2		3		
Shigellosis			1		1				2			
Streptococcus pneumoniae		1	4	3	1				1			
Toxoplasmosis			1	1						1		
Tuberculosis							1	1				
Tularemia								1				
Varicella					1							
Vibrio paraheemolyticus			1									
West Nile Encephalitis/Meningitis								1	2			
West Nile Fever									2			
Yersiniosis					1							
Zika (suspect)			1	1	1		2					

### School Surveillance

Date	Total Absent	Total Absent Rate	Flu Symptom	Rash/ Fever	GI Illness	Strep	Asthma
9-7-16	573	1.76%	126	45	98	17	1
9-14-16	408	1.25%	69	55	64	10	6
9-21-16	476	1.50%	83	64	101	19	1
9-28-16	436	1.34%	81	63	88	14	1
10-4-17	425	1.28%	80	58	77	14	4
10-11-17	479	1.45%	86	50	81	15	5
10-18-17	545	1.65%	101	70	116	19	4
10-25-17	563	1.70%	86	70	85	14	3
11-1-17	662	2.00%	129	80	92	12	5
11-8-17	562	1.70%	91	62	100	13	6
11-15-17	604	1.82%	111	86	138	16	6

*Based on a total enrollment of 32,554*

### Home Visits

Month	Sharing and Caring		Active Aging	
	Cass	Sarpy	Cass	Sarpy
January	3	29	1	6
February	4	26	2	9
March	5	29	2	6
April	7	22	2	4
May	9	24	3	6
June	10	22	4	6
July	6	16	4	5
August	9	21	4	7
September	11	19	5	4
October	9	12	3	7

### Child Passenger Safety Seat Installations

Month	Number of Installations			e Seats		
	Cass	Sarpy	Other	Cass	Sarpy	Other
January	0	4	0	0	3	0
February	0	0	3	0	0	0
March	0	9	0	0	1	0
April	1	6	0	1	0	0
May	0	2	2	0	1	0
June	1	26	1	1	1	0
July	1	6	5	0	2	0
August	0	2	8	0	2	0
September	0	3	0	0	2	0
October	0	7	0	0	0	0

**Active Aging Wellness  
Clinics**

Month	Number of Clinics			Number of Clients Served		
	Cass	Sarpy	Other	Cass	Sarpy	Other
January	4	3		30	22	
February	2	4	4	9	32	20
March	3	3	2	15	23	18
April	3	4	3	10	37	28
May	3	5	5	11	27	29
June	2	3	3	11	24	21
July	3	6	2	11	42	16
August	3	4	4	20	38	21
September	3	6	4	18	38	33
October	3	5	3	21	42	26

**Presentations**

Program	Number of Presentations	Number of Participants	Topic
Active Aging	2	13	Talking to your doctor
Active Aging	5	114	What's on Your Plate?
Active Aging	1	41	Healthy Aging of the Brain
Active Aging	2	29	Healthy Cooking Papillion
Active Aging	2	81	Nutrition
Health Hub	6	159	Colon Cancer Awareness
Health Hub	1	30	Breast Cancer and Breast Health
Health Hub	1		Self-Breast Exam
Safe Kids	3	25	Child passenger safety
Safe Kids	15	441	Fire prevention and planning
Safe Kids	1	7	Home visitor fire safety
Safe Kids	1	30	Hydration/UV protection
Safe Kids	5	228	Bike helmet safety



Sharing and Caring	2	50	Lactation in the Workplace
Preparedness	1	25	CRI Base Plan
Preparedness	1	25	Mass vaccination clinic roles and responsibilities
VetSET	4	7	Military Cultural Competence
VetSET	1	25	VetSET program and resources
VetSET	1	204	Program resources, fire prevention, eclipse viewing

### Program Highlights for October

#### Active Aging

Public Health Nurse attended the Diabetes Prevention Program Lifestyle Coach Training in Lincoln. Eleven footcare clinics were provided to 89 clients in October.

#### Disease Surveillance

Public Health Nurse continued to address the needs of the MDR tuberculosis patient. A Norovirus outbreak at an event center was investigated. Follow-up continued on an infant born to a Zika Virus probably mother. Recommendation letters were sent to two schools regarding students with Pertussis.

#### Environmental Health

Environmental Health Specialist continued bi-weekly trapping for invasive Aedes mosquitoes. She inspected indoor swimming pools in Sarpy County. She also attended the Nebraska Environmental Health Association annual conference.

#### Health Hub

Health Educator attended the American Public Health Association Annual Meeting in Atlanta. In October, she conducted 10 first health coaching calls and distributed four FOBT kits.

#### Maternal Child Health

Public Health Nurses continued to prepare for the new series of prenatal classes anticipated to begin in January. They applied for several community grants to assist with the cost of supplies and participant incentives.

**Preparedness**

Emergency Preparedness Coordinator arranged a psychological first aid course for the Department, led by Region 6 Behavioral Healthcare and the Medical Reserve Corps.

**Safe Kids**

Safe Kids Coordinator completed classroom presentations for the fire safety campaign. She participated in a Cass County annual event for 5<sup>th</sup> graders in which she presented fire safety information to 262 kids. She also participated in the Sarpy Head Start Fall Festival and presented information on pedestrian safety and fire prevention and planning.