



701 Olson Drive, Suite 101, Papillion, NE 68046 | 402-339-4334 | FAX 402-339-4235

**Board of Health Meeting Minutes
March 23, 2020**

Board President, John Harris, MD, called the meeting to order at 5:30p.m., at the offices of the Sarpy/Cass Health Department, located at 701 Olson Drive, Ste. 101, Papillion, NE 68046. This meeting was held virtually via Zoom in order to promote social distancing due to the Corona Virus.

Roll Call:

Erin Ponec, Acting Recorder

Roll call States as follows: Autumn Sky Burns – not present; Dr. Brandon Grimm – present; Dr. John Harris – present; Don Kelly – present; Janet McCartney – present; Dr. Matt Neumann – present; Dr. Arman Pajnigar – present; John Sheehan – not present.

Staff Present: Sarah Schram, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder

Guest(s) Present: Chelsea Hobscheidt

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Dr. Pajnigar moved, seconded by Kelly to approve agenda as submitted. Roll call states as follows: Burns – not present; Dr. Grimm – aye; Dr. Harris – aye; Kelly – aye; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – not present.

Approval of Meeting Minutes:

Dr. Pajnigar moved, seconded by Kelly to approve the January 27, 2020 meeting minutes as submitted. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Kelly – aye; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – not present.

Treasurer's Report:

Dr. Harris moved, seconded by Kelly to approve the Treasurer's Report. Roll call states as follows: Burns – not present; Dr. Grimm – aye; Dr. Harris – aye; Kelly – aye; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – not present.

Director's Report: See attached

Schram updated the BOH on the work being performed by the Health Department in response to COVID-19. The BOH asked for bi-weekly updates via Zoom. This would not be a regular meeting – just COVID-19 updates.

Dr. Neumann moved, seconded by Dr. Pajnigar to have biweekly updates from Schram via Zoom. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Kelly – aye; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – aye.

Other Business:

Nothing to report

Standing Committee Reports:

Nomination Committee: With the passing of Mr. John Warsing, the BOH will look to fill the empty Cass County seat

Finance Committee:

- i. Merge main and reserve checking accounts at Pinnacle Bank – TABLED
- ii. Recommendations of Pinnacle Bank account and pledge bonds - TABLED

Policy Committee: Nothing to report

Personnel Committee: Nothing to report

Program Committee: Nothing to report

Medical Director's Report: Nothing to report

Approval Needed for the Following Items:

See Finance Committee

Public Input:

None

Information:

Announcements: None

Correspondence: None

Next Meeting: May 18, 2020

Executive Session:

None

Adjournment:

Dr. Pajnigar moved, seconded by Burns to adjourn the meeting at 6:55 pm. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Kelly – aye; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – aye.

ATTEST:

Dr. John Harris, President
Sarpy/Cass Board of Health

John Sheehan, Secretary
Sarpy/Cass Board of Health