



701 Olson Drive, Suite 101, Papillion, NE 68046 | 402-339-4334 | FAX 402-339-4235

**Board of Health Meeting Minutes
August 3, 2020**

Board President, John Harris, MD, called the meeting to order at 5:30p.m., at the offices of the Sarpy/Cass Health Department, located at 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call States as follows: Autumn Sky Burns –excused; Dr. Brandon Grimm – present; Dr. John Harris – present; Deb Jones – aye; Don Kelly – not present; Janet McCartney – present; Dr. Matt Neumann – not present; Dr. Arman Pajnigar –not present; John Sheehan – present.

Staff Present: Sarah Schram, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder

Guest(s) Present: None

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Sheehan moved, seconded by Dr. Harris to approve agenda as submitted. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – not present; Dr. Pajnigar – not present; Sheehan – aye.

Approval of Meeting Minutes:

Dr. Harris moved, seconded by McCartney to approve the minutes of the August 3, 2020 Budget Hearing as submitted. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – not present; Dr. Pajnigar – not present; Sheehan – aye.

Dr. Harris moved, seconded by Dr. Grimm to approve the minutes of the August 3, 2020 (regular session) meeting as submitted. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – not present; Dr. Pajnigar – not present; Sheehan – aye.

Treasurer's Report:

Dr. Grimm moved, seconded by McCartney to approve the Treasurer's Report as submitted. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – not present; Sheehan – aye.

[Director's Report: \(click here to view the report in its entirety\)](#)

Renewal of Dental Insurance:

Dr. Pajnigar moved, seconded by Dr. Harris to approve the Dental Insurance renewal with Principal Financial (no increase for 2020). Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Kelly – aye; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – excused.

McCartney moved, seconded by Dr. Pajnigar to approve the percentage of the dental insurance premium paid by the Department remains at 50%. The percentage of the dental insurance premium paid by the employee will also remain at 50%. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – not present; Sheehan – aye.

Management Liability Insurance Renewal, \$6,039.54

Dr. Harris moved, seconded by McCartney to approve the Management Liability Insurance renewal at \$6,039.54. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – not present; Sheehan – aye.

Other Business:

Masking Discussion

The BOH is in agreement with Public Health, masking and social distancing, are best practice.

Standing Committee Reports:

Nomination Committee: Nothing to report

Finance Committee: Nothing to report

Policy Committee: Nothing to report

Personnel Committee: Nothing to report

Program Committee: Nothing to report

Medical Director's Report: Nothing to report

Approval Needed for the Following Items:

Emergency Compensation Policy:

Dr. Harris moved, seconded by Dr. Pajnigar to approve the Emergency Compensation Policy for another 6 months, until May 2021. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – not present; Sheehan – aye.

Public Input:

None

Information:

Announcements: None

Correspondence: None

Next Meeting: November 23, 2020

Executive Session:

Dr. Pajnigar moved, seconded by Dr. Grimm to enter into Executive Session at 6:11 pm to discuss the Director's performance evaluation. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – not present; Sheehan – aye.

Dr. Pajnigar moved, seconded by Dr. Grimm to exit out of Executive Session at 6:15 pm. Roll call states as follows:

Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – not present; Sheehan – aye.

Sheehan moved, seconded by Dr. Pajnigar to approve a 3% salary increase for Sarah Schram for 2019, to be dispersed in a lump sum, and another 3% increase on her anniversary date (10/26/2020). Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – not present; Sheehan – aye.

Adjournment:

Dr. Neumann moved, seconded by Dr. Pajnigar to adjourn the meeting at 6:28 pm. Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Jones – aye; Kelly – absent; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – not present; Sheehan – aye.

ATTEST:

Dr. John Harris, President
Sarpy/Cass Board of Health

John Sheehan, Secretary
Sarpy/Cass Board of Health

FREQUENTLY USED ABBREVIATIONS

Sarpy/Cass Health Department – SCHD

Local Health Department(s) – LHD(s)

Health Director – HD

Assistant Health Director – AHD

Public Health Nurse – PHN

Public Health Emergency Preparedness – PHEP

Women, Infants & Children – WIC

Nebraska Association of Local Health Directors (NALHD)

Public Health Association of Nebraska (PHEP)

Friends of Public Health (FRIENDS)

SARPY/CASS

Health Department

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Health Directors Report
Board of Health
September 28, 2020

Administrative Updates:

- COVID-19 Funding
 - CARES/Emergency PH Funding - Federal
 - Contact Tracing Contracts – Federal/State Pass Through
 - LB1008: Governor’s Emergency Program-COVID-19
- Staffing Update:
 - Filled 3 open positions;
 - 1 Full-Time, Regular, Public Health RN
 - 1 Part-Time, Temporary, Public Health RN
 - 1 Full-Time, Temporary, Program Specialist – Emergency Response Concentration

COVID-19 Update:

- Cases - **As of this afternoon – 49,946 residents have been tested for COVID-19 – nearly a quarter of the population. 3,906 residents have tested positive. Overall positivity is 7.87% and weekly positivity rate for the week ending 9/19 was 10.52% - up from 8.35% the week prior.
 - Last two weeks – 29% cases 19 -29 YO, 77% cases 30 – 60 year olds

Sarpy County

Total Tested	44,349
Positive Cases	3,590
Recoveries	3,183
Deaths	26

Cass County

Total Tested	5,597
Positive Cases	316
Recoveries	271
Deaths	2

- Directed Health Measures
 - In Phase 4 which currently runs through October 31st.
 - Gatherings – 75% indoor, 100% outdoor no max
 - Everything else is in the guidance documents.
 - Reopening plans – 500 or more has to be approved by Department
 - Q & I guidance for K-12 students and staff
- Contact Tracing
 - Since our last meeting on August 3rd – 1,756 COVID investigations completed, SCHD completed 584 (33%) and DHHS complete 1,172 (67%)
 - Highest number of cases in the last two weeks have come from 68046, 68123, 68136, 68128, 68005, 68028 – So Papillion, Bellevue and Gretna.
- School Update
 - Meet with Superintendents weekly
 - Continuing to support schools regarding positive students and staff.
 - In the past two weeks; 488 COVID investigations – 24 (4.9%) were 5-12 year olds and 33 (6.7%) were 13-18 year olds.
- Long Term Care Update
 - Supporting LTCF/SNF by providing supplies for testing, PPE, connection to ICAP
- PPE Distribution to Partners
- COVID-19 Safety Plans
- SCHD Dial – currently at 1.63 – yellow – updated every Thursday

Board Discussion or Approval:

- Emergency Compensation Policy – Extension approval needed